

Notes to help in the  
Re-submitting of papers to  
Computers & Structures  
& Advances in Engineering Software

When reviewers either require the manuscript to be extensively revised or the paper requires substantial additions then the paper is normally classed as a paper to be resubmitted. This is in effect a rejection in the present form with the encouragement to revise and resubmit. When the paper is resubmitted it will be given a new reference number to help with the tracking of the paper.

The following points will be of help to you:

1. The original reviewers will be used whenever possible but in the case where the original reviewers are not available or do not respond, new reviewers will be allocated to the paper.
2. Four copies of the paper should be resubmitted. Each should be stapled in the top left hand corner
3. Copies of the original reviews with a description of how the paper has been revised (prepared by the author) should be attached to each copy of the paper. The description should be clearly linked to the original reviews and the revised paper. For example: "Reviewer A: Point 3: Three additional references cited in revised paper on page 3, line 5 – reference numbers: 5,6,8."

Please ensure that all reviewers' comments are fully addressed in your revised paper otherwise your re-submission is very likely to be rejected. Please ensure that you answer the reviewers' concerns in the re-submitted paper and not in your description of the revisions.

4. The first sheet of each copy should be a sheet with the paper title, the original reference number and the author(s) names and affiliations (Title sheet)
5. The four copies of the re-submitted paper should each consist of:
  - Title sheet
  - Copies of Original reviews
  - Author(s) Description of revisions
  - Fully copy of paper with figures and tables.

The review of revised papers should be faster than the original review if the above is undertaken properly.

Not all re-submitted papers are accepted. Typical reasons for rejection include: failure of the authors to undertake the above correctly, failure to undertake the revisions, rejection of the reviewer's suggestions or publication of new work by others which makes acceptance impossible.